



Easter Festival Opening Ceremony Assistant Volunteer

Role:

To assist with the preparation and delivery of the opening ceremony activities. Assisting VIPs and supporting the Event Manager in delivering a successful opening ceremony for the City of Greater Bendigo.

Location:

- This position will be based at the Golden Dragon Museum

Volunteer Attributes:

- Excellent interpersonal skills
- Experience in customer service
- Ability to volunteer as part of a highly committed and vibrant team
- Passion for the Bendigo Easter Festival and Bendigo

Duties:

- Assist VIPs to their allocated seating
- Provide information to guests regarding the event
- Other duties as directed by the Event Manager
- Direct visitors to sites of other events, including associated Easter events
- Direct visitors to the Visitor Information Centre for information regarding other attractions around Bendigo and accommodation
- Warden duties as part of the emergency process
- Record all concerns, documents, observations etcetera in the form provided at the Operations Room for review purposes

Times Required: subject to change

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|--------------|-----------------|
| DAYS | THURSDAY |
| TIMES | 15:00 – 19:30 |

Other Information

A uniform will be supplied and it is expected that it will be worn during the event. To compliment the uniform it is strongly suggested to wear dark pants and enclosed flat shoes.